

United Nations Development Programme

Bureau for Development Policy

*Budget journal 0004981115
processed / 15/7/2013 NB*



Empowered lives.
Resilient nations.

To: Ms. Alia Al-Dalli
Manager
UNDP Regional Service Center in Cairo

Date: 5 July 2013

From: Ms. Tracy Vaughan Gough
Officer-In-Charge (OIC)
UNDP Gender Team
Bureau for Development Policy

Extension: +1 646-781- 4361

Subject: **Authorization Letter – Support to Implementation of the Gender Equality Seal (GESeal) Initiative**

File: 2013/GMI/Allocations

Dear Ms. Al-Dalli,

I am pleased to inform you that funds in the amount of US\$15,000 are made available from UNDP Gender Team to the Gender Practice Area of UNDP Regional Service Centre in Cairo (RSC-Cairo), through UNDP's Gender Mainstreaming Initiative. The funds are allocated to support the Gender Practice Area of UNDP Regional Service Centre in Cairo in the implementation of the Gender Equality Seal Initiative in the region through engaging technical and expert advice and support.

Upon receipt of the countersigned letter, you are authorized to access the resources up to the Authorized Spending Limit of US\$15,000 using your individual department code, under the project "Programme Support towards Implementation of the UNDP's Gender Equality Strategy 2009-2013 (Project ID 00056808, Output 00069827 set under UNDP1 BU). This project is implemented by UNDP Gender Team, Bureau for Development Policy, using direct implementation modality (DIM). Please be reminded that activities must be completed and funds fully expensed by 31 December 2013.

This letter commits your office to provide timely updates as well as to submit a final short report after completion of the project activities. It also delegates responsibilities to your office for the use of the funds in accordance with UNDP financial rules and regulations. The Gender Team (HQ) will assume an oversight function but can exercise the power to withdraw the resources in case of non-disbursement according to the agreed budget (refer to Annex 1 for the breakdown and estimated budget).

Kindly note that Ms. Maya Morsy, Gender Practice Team Leader is the focal point and a project manager for this initiative and will assume responsibility for completion of the activities, management of funds and reporting. All financial transactions can be created and approved locally by respective authorizing officers in your office.

With best wishes,

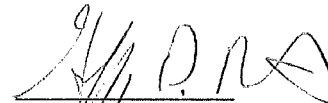
Tracy Vaughan Gough

Officer-In-Charge
UNDP Gender Team
Bureau for Development Policy

Countersign to acknowledge duties and obligations as outlined in this letter of approval:

Name:

Ms. Alia Al-Dalli
Manager
UNDP Regional Service Center in Cairo


(signature)

Date:

11 July 2013

Chart of Accounts (COA):

GL Unit	B. Acct	OU	Fund	Dep ID	IA	Donor	Project	Act
UNDP1	Per input type	H21	04840	B0477 (RSC-Cairo)	001981	00012	00069827	6

Cc:

Maya Morsy, Gender Practice Team Leader, RSC in Cairo
Raquel Lagunas, Institutional Development Adviser, UNDP BDP Gender Team
Nassim Davlatshoev, Operations Manager, UNDP BDP Gender Team

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Annex 1. Budget Breakdown

Gender Equality Seal Initiative - RSC in Cairo	
Budget description	amount (US\$)
Expert and technical advisory services	15,000
Total	15,000



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Unit: UNDP1 Journal ID: 0004981115 Date: 01/07/2013 Budget Header Status: Posted

Chartfields and Amounts		Base Currency Details		Customize Find View All First 1-2 of 2 Last							
Line	Ledger	Budget Period	Speed Type	Account	Fund	DeptID	Project	Donor	Set Options	Currency	Amount
1	ALT_DP_BUD 2013		Speed Type	04840	B0096				Set Options	USD	-15,000.00
2	ALT_DP_BUD 2013		Speed Type	04840	B0477				Set Options	USD	15,000.00

From Line: To:

Totals		
Total Lines:	Total Debits:	Total Credits:
2	15,000.00	15,000.00

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